

GUIDELINES

FOR POWERPOINT PRESENTATIONS

1. Length of Presentation

Paper presenters are given 15 minutes for oral presentation with a maximum of 15 slides per presentation.

2. Reviewing of Slides

The respective session coordinators shall review the presentation slides submitted based on the guidelines mentioned above.

Any special requirement for presentations shall be dealt with based on the presenters' request.

Please inform the Convention Secretariat beforehand to allow necessary preparations, if possible.

3. Submission of Slides

Advance online submission of the PowerPoint presentation is highly encouraged at least one week before the Convention.

The Convention Secretariat to review and make the necessary adjustments if necessary.