

**THE FIRST PAEPI BOARD MEETING**  
**MAAP, Mariveles, Bataan**  
**May 19, 2009**

Prepared by: Dr. Angelica M Baylon, National PAEPI President 2009-2010

The New PAEPI Board (2009-2010) would like to continue the good works carried out by past officers. Despite all constraints and limitations faced by the past Board of Directors (BODs) and officers, they were able to accomplish and strengthen PAEPI. As the new leaders, PAEPI BODs/Officers 2009-2010 aims to carry out their tasks with the guidance of their predecessors relevant to PAEPI vision, mission, goals and objectives.

**Leadership History of PAEPI** (traced with the help of PAEPI ex-officio Atty. Anita S Chauhan):

FY1990-1999-Dr. Cristeto Bonilla (TUP Director for Extension Services) as the Founding President

FY 2000-2002 - Atty. Anita Chauhan as President with Dr. Cristeto Bonilla as Chair

FY 2003-2004 - Dr. Aladino Lecio (CAPSU- SUC) with Atty. Chauhan (CHR) as Chair

FY 2005-2006 - Dr. Ester Tucay (NEUVST) as President with Atty. Anita Chauhan (CHR11) as Chair

FY 2006-2007 - Dr. Aladino Lecio as President and Dr. Ester Tucay as Chair

FY 2007-2008 - Dr. Ester Tucay as President /Chair

FY 2009-2010 -Dr. Angelica M. Baylon (MAAP) and Dr. Nichol Elman (SU) as Chair

The Board thru Atty. Anita Chauhan, also traced the **PAEPI Annual Conventions and the rationale on the conduct of Biennial Convention.**

**2006 – 17<sup>th</sup> Annual Convention –NCR (PNU, Manila)**

Dr. Aladino Lecio was elected as PAEPI President with Dr. Tucay as Chairman 2006-2007 but after a year, Dr. Lecio had to resign as he was made to choose between PAEPI and CAPSU when he was promoted as VP for Academic Affairs. Hence, Vice-President Ronald Mabunga resumed the presidency. However, after a month, Dr. Mabunga had to resign for a full bright scholarship in US. The Board unanimously voted for Dr. Baylon who begged off due to important commitments. Hence, VP of Visayas Engr. Gilber was appointed. However, due to his non-commitment to PAEPI both as President and BOD when he was promoted as Provincial TESDA Director in Samar, as per resolution by the Board, Dr. Tucay, had no choice but to assume dual positions, both as the Chairman and PAEPI Presidency for 2006-2009.

**2007 – 18<sup>th</sup> Annual Convention** was not conducted; hence, it was resolved to conducting Biennial Convention. PAEPI resolved to conduct a Biennial activity so that PAEPI BODs could concentrate more on the regional level which is cost effective.

**2008–1<sup>st</sup> Biennial Convention & 19<sup>th</sup> General Assembly-** Capitol University, Cagayan De Oro  
The Regional Board members presented their PAEPI Accomplishment report. The following PAEPI BODs were able to report: Dr. Alice Diel BOD of Region X, Prof. Reynaldo Eliseo of Region XI and Dr. Angelica Baylon of Region III. Dr. Ester Tucay presented her accomplishment report on CHR activities which were actively participated in active BODs. It can be surmised that most of the PAEPI activities conducted were mostly on Human Rights Education and Training due to its linkage with CHR. Moreover, new PAEPI BODs/Officers were elected for 2009 –2010.

2010 - 2<sup>nd</sup> Biennial Convention and 20<sup>th</sup> General Assembly – Visayas- Aklan State University

2012 - 3<sup>rd</sup> Biennial Convention and 21<sup>st</sup> General Assembly – Luzon

Ten (10) new PAEPI BODs/Officers were present during the first PAEPI 2009-2010 meeting at MAAP as BODs of NCR, Region I, Region X, CAR, Region XI were absent. The following transpired during the meeting:

1. PAEPI forms/documents over various concern (documents 2000-2003) were turned over by Atty. Anita Chauhan to PAEPI President/PAEPI Chair and PAEPI Secretary. These include the National Action Strategic Plan 2002-2003 that needs to be revisited. The PAEPI Criteria and Guidelines on extension awards 2002-2003 was turned-over to PAEPI Chair in charge with policies.
2. No accomplishment and financial report were turned-over to the Board as the following were absent: Dr Tucay Ex-officio due to her father-in-law illness, Treasurer Prof. Maria Martinez, and PAEPI BOD Secretary Dr. Alice Diel of Capitol University who was out of the country. PAEPI Chairman and Prof. Dugang were assigned to facilitate the turnover of Book of Accounts, bank accounts and financial report on or before June 2009.

3. In the absence of Dr. Ester Tucay, PAEPI ex-officio, Dr. Baylon incumbent President presented the PAEPI Accomplishment Report 2006-2008 on her participation as PAEPI BOD, MAAP Director and CHRE Director.
4. In the absence of the Treasurer elect Dr. Merced Coloma of Region XI, Dr. Jesusa Ortouste (Region XII) was assigned as PAEPI Treasurer (no longer asst auditor) with Dr. Coloma as Asst Treasurer. Dr. Rowena Nieveras (Region IX) on the other hand was also requested to assist in the registration. She is also tasked to coordinate with PAEPI Board Secretary Dr. Alice Diel (Region X) or her regional officers for the official receipts, as Dr. Diel was out of the country. It is anticipated that the PAEPI official receipts at hand may not be enough, hence provisional receipts or controlled photocopied receipts will be issued with the official receipts to follow later. Dr. Ortouste with the assistance of Dr. Rowena Nieveras were requested to prepare the financial report prior to their departure from MAAP.
5. SWOT Analysis and Planning was conducted which the PAEPI Secretary Dr. Estrella Pichay is tasked to consolidate the results of PAEPI BOD workshop including the long term plan and various resolutions/plans for her presentation in the National consultative forum on May 22, 2009. She is requested to turn-over the minutes of the meeting prior to departure.
6. Initial plan is to write letters to all concerned and papers will be prepared for submission to the SEC signed by PAEPI President with PAEPI Chairman to be facilitated by PAEPI Executive Director in Manila, not later than last week **June 2009**.
7. Amendments on the PAEPI policies to be presented by PAEPI Chairman Dr. Nichol Elman for approval during the forum whereas PAEPI President Dr. Baylon in charge of the operation will report various activities conducted by PAEPI both in the national, regional level and institutional level by PAEPI membership during the national forum at MAAP as well 2nd Biennial Convention in **2010** at Aklan State University.

**PAEPI President Dr. Baylon reported the following:**

The May 21-23 activity at MAAP is endorsed by CHED

1. The activity is also endorsed by the Philippine Association of Maritime Institutions (PAMI) as MAAP is one of its members and MAAP also supported the PAMI request for Dr. Baylon to represent PAMI and present MAAP winning entry on Best MET Research Practices in Shanghai China, in March 2009. Hence, the activity is represented by at least one maritime school per region with at least 10 maritime schools from various regions.
2. A formal written request to PASUC President Dr. Lauro Tacbas (UNP, Vigan) was sent for his endorsement of the PAEPI activity and accreditation of PAEPI for PASUC; however, the request was denied as PASUC Executive Assistant Dr. Jimmy Soria explained that since PAEPI is not registered in PASUC, it is not under its jurisdiction.
3. Atty. Anita Chauhan, ex-officio (President 2000-2002), informed the body that she had requested PASUC in 2002, but President Rosete of RMTU Zambales, then PASUC President informed her who was VP of a private school that time that the PASUC policy for accreditation include PAEPI president coming from SUC.  
This PASUC policy is believed to be an issue in PAEPI membership because the present PAEPI membership is a mix of extension program implementers coming from both the government and private educational institutions and other sectors.
4. Kalinga Apayao State College (KASC) was launched as Center for Human Rights Education on April 6-7, 2009 with its President Dr. Eduardo Bagtang. PAEPI CAR BOD Dr. Max Garming of KASC was represented by two of his staff : Mr. Jeremais Ammakiw and Ms. Jovy Ao-wit in the meeting.

**PAEPI Proposed Resolutions:** *(by PAEPI President [Res. Nos. 1 - 6]; by PAEPI Chair [7- 8])*

<b>Resolution No.</b>	<b>Resolution</b>	<b>BOD remarks</b>
Res. No. 1 Series 2009	Resolved that PAEPI provide plaques of recognition as lifetime member/ national adviser/ consultants of PAEPI to *CHED Director IV of OPS Dr. Felizardo Francisco, former CHEDRO III Director for his contributions to PAEPI since 2006 as CHEDRO 3 Director and now as Director IV or CHED OPS, for the accomplishment of the VMGO of PAEPI * MAAP President Vadm Eduardo Ma R Santos, AFP (Ret) for his support to PAEPI thru its DRES Director	Approved by PAEPI Chair Attested by BOD Secretary  Plaques were taken cared of in Manila by PAEPI Executive Director Mr Ronald Dugang

Resolution No.	Resolution	BOD remarks
Res. No. 2 Series 2009	Resolved that Dr. Jesusa Ortueste of Sultan Kudarat Polytechnic University with approval from SKPC President be appointed as PAEPI BOD so that Region 12 will be represented	Approved
Res. no 3 Series 2009	Resolved that Prof. Aida Hadji of MSU with approval of her President be appointed as BOD so that ARMM will be represented	Approved
Res. No. 4 Series 2009	Resolved that Prof. Ronald Dugang of Letran Manila and Abucay Bataan be appointed as Executive Director of PAEPI considering that PAEPI President's office is located in MAAP Bataan with satellite office in Manila.	Approved
Res. No. 5 Series 2009	Resolved that Dr. Restetita Francisco be appointed as PAEPI President of Region 3	Disapproved by the Board as PAEPI BOD3 as elected official serves as Region 3 President and is already represented. The Board suggested that Dr. Francisco shall be the PAEPI regional coordinator instead
Res. No. 6 Series 2009	Resolved on the appointed and elected position to manage the finances of the PAEPI as well as the organization of PAEPI files  Resolved that Dr Jesusa Ortueste of Region XII, be appointed as treasurer ( no longer Asst Auditor) of PAEPI in the absence of the treasurer Dr Coloma , who informed PAEPI President that in case she will not be sent by her President in the initial meeting , that another treasurer be elected appointed on her behalf.  Resolved that there will be a treasurer, asst treasurer 1 from the BODs and asst treasurer external near the PAEPI President workplace as there might be a need to open a new PAEPI account.  Resolved further that there will be auditor and asst auditor from the BODs and external auditor to be assigned to audit the finances of PAEPI	The Board approves  Dr. Baylon recommended Dr. Elizabeth Joson, Director for Extension Services of BPSU (Reg. III) who is also elected as PAEPI regional treasurer be appointed as national treasurer 2 with Dr. Coloma (Reg XI )as Treasurer as her resignation is not yet official and Dr. Gloria Subala (Reg. 1) as Asst. Auditor subject to their acceptance.  Dr. Baylon also recommended her staff Ms. Janice Vergara, a PAEPI member to serve as PAEPI Exec. Secretary who will assist her in the organization of the PAEPI files etc The Board approves.
Res. No. 7 Series 2009	Resolved that the PAEPI executive director to draft the letter to be signed by the PAEPI Chair and PAEPI President regarding the turn-over of financial report, atm account and book of accounts by the past BOD concerned to the new PAEPI BOD	Approved
Res. No. 8 Series 2009	Resolved that PAEPI Executive Director based in Manila will serve as liason officer and will submit the documents prepared by PAEPI President to strengthen PAEPI stand in CHED, SEC and other partner agencies. PAEPI President also reported to the Board the report of the PAEPI BOD Reg. 1 (Dr Subala) as regards SEC revocation and the same is prioritized by the Board	Approved  Atty. Anita Chauhan also volunteered to assist.

The following are relevant activities that are considered as unfinished business by our predecessors and should deserve the action of the new set of Board of Directors and officers for 2009-2010.

### I. Policy Advocacy

1. The Magna Carta Extension Workers should be given a serious lobby through effort of Board of Directors and Officers and chapters. Friendly legislators should be continuously tapped as sponsors or supporters of the using proposed bill. All chapters should sign a petition of support for this bill and send it to senators or congressman of their choice for drum beat and support..

2. PAEPI should follow-up approval by CHED and TESDA to become NSTP service Provider of interested technical-vocational and higher education institutions offering NSTP.
3. PAEPI should also lobby for clearer policies on NSTP implementation by Extension units/ departments to boost the extension function by the Extension Units and the coordinators should be an extension practitioner. PAEPI should partner with PNU thru for the capability building seminar on Literacy Training Service to be conducted in PNU in first week July 2009 .
4. PAEPI should lobby for the establishment of Higher Education or Technical-Vocational Institution Zonal Centers for Extension to keep extension at par with research as a function of higher education to encourage extension among TVIs in the country.

Relative to POLICY ADVOCACY, the following are proposed

<b>Res. No.</b>	<b>Resolution</b>	<b>Remarks</b>
Res. No. 9 Series 2009	RESOLVED that the Committee on Legal Affairs under the Amended By-Laws of PAEPI be created and the members be appointed and assume their function effective May 19, 2009.	Atty Anita Chatham as Committee Chair
Res. No.10 Series 2009	<ul style="list-style-type: none"> <li>• RESOLVED that the Committee on Legal Affairs prepare, submit for approval and implement a plan for continuous lobbying for passage of Magna Carta for Extension Workers upon assumption of functions and render a report of accomplishments in every BOD meeting and at General Assembly.</li> <li>• Resolved further that all Board of Directors, Officers, members of Chapters of PAEPI render strong support to the plan policy advocacy on the Magna Carta for Extension Workers.</li> </ul>	<p>It was suggested to choose a congressman who could assist the PAEPI.</p> <p>It would also be good to have the support form CHED and other partner agencies for this Magna Carta</p>
Res. No.11 Series 2009	<ul style="list-style-type: none"> <li>• RESOLVED that the Committee on Special Projects be created and the chair be appointed and assume their functions effective May 19,2009 in accordance with Art. VI. Sec 1 to the Amended ByLaws</li> <li>• RESOLVED further that this Committee follow up PAEPI's application as NSTP Service Provider.</li> <li>• RESOLVED finally that this Committee coordinate and work closely with the Committee on Legal Affairs for the policy advocacy in lobbying with CHED and TESDA for NSTP-CWTS and LTS to be under the Extension Unit of the institution implementing NSTP.</li> </ul>	Approved
Res No. 12 Series 2009	RESOLVED that the Committee on Legal Affairs draft a proposal for the establishment of Zonal Centers in Extension and that it submits for approval by the BOD after which, that the same committee lobby the same with CHED and TESDA.	Approved
Res. No.13 Series 2009	RESOLVED that a budget item for the activities of the Committee on Legal Affairs and Committee on Special Projects and Committee on Paper, Studies and Publications be allotted from income derived by PAEPI.	Approved

**II. Membership Expansion and Strengthening**

1. PAEPI committee on Membership and Chapter Organizing should be created to provide wider expansion of PAEPI membership.
2. The NSTP Implementors – LGU, NGO and national line agencies line agencies as sectoral group are potential sources of PAEPI membership and would enable PAEPI to expand its partnerships and alliances. The Committee on membership and Chapter Organizing should consider in its plan the organizing of more NSTP sectoral chapters at the provincial and regional levels, LGU sectoral chapter per province, NGO sectoral chapters per city / province. This Committee should work closely with the Committee on Legal Affairs for policy guidelines.

Relative to the above, the following resolutions are recommended.

Res. No.	Resolution	Board Remarks
Res. No. 14 Series 2009	RESOLVED that the Committee on Membership and Chapter Organizing be created.	Dr. Estella Pichay, PAEPI Sec. as Chair
Res. No. 15 Series 2009	RESOLVED that the extension implementers in the NSTP/LGU/ NGO sectors be organized by PAEPI as its sectoral chapters at the institutional provincial/regional levels. They shall be governed by the pertinent provisions under Art. II of PAEPI amended bylaws.	Approved
Res. No. 16 Series 2009	<ul style="list-style-type: none"> <li>• RESOLVED that an NSTP national sectoral chapter be created at PNU, Manila to form an interim body to assist the newly elected PAEPI Board of Directors and Officers in organizing by the Committee on Membership and Chapter Organizing.</li> <li>• RESOLVED further that PAEPI from NSTP sectoral chapters per region and make it the initial focus for fully organizing PAEPI NSTP institution/ municipal/city/ provincial/regional chapter.</li> <li>• RESOLVED finally that the Sub- Committee on NSTP chapter organizing coordinate closely with Committee on Education and Training to build capabilities of the NSTP sector to become NSTP resource speakers/trainors of PAEPI as NSTP service provider considering that most of the PAEPI members are NSTP Directors / providers like PNU, Letran, etc.</li> </ul>	Approved

### III. CAPABILITY BUILDING

1. PAEPI should continue its plan to conduct international conferences and link with international associations and institutions.
2. PAEPI should build capabilities of its chapters through training and information dissemination efforts on extension using innovation strategies such as but not limited to:
  - 2.1 Radio broadcast
  - 2.2 Utilization of website for on-line information dissemination
  - 2.3 Distributions of fliers
  - 2.4 Continued publication of newsletters, training manuals etc

Relative to the above, the following resolutions are recommended.

Res. No.	Resolution	Board Remarks
Res. No. 17 Series 2009	RESOLVED that the Committee on Education and Training and Publication be created pursuant to Art. VI of Amended By Laws and they assume functions effective May 20, 2009.	<b>Dr Rowena Nieveras</b> is the Committee Chair on Education and Training
Res. No. 18 Series 2009	<ul style="list-style-type: none"> <li>• RESOLVED that a Plan for Education and Training of members be submitted to the Board of Directors be approved and implemented immediately.</li> <li>• RESOLVED further that this plan should include innovation strategies in reaching out to a wide base of PAEPI members through information technology, and IEC materials development and dissemination.</li> <li>• RESOLVED that a PAEPI National Training will be conducted in <b>University of Zamboanga on October 7– 11, 2009 with VP for Mindanao Dr. Rowena Nieveras as the organizer who will be preparing the training design for submission to the Board</b></li> </ul>	Approved  This will be based on the workshop outputs generated from May 21 -22, 2009 ( please see attached workshop outputs)

Res. No.	Resolution	Board Remarks
Res. No. 19 Series 2009	RESOLVED that PAEPI will partner with PNU for the Conduct of a National Capability Building Seminar for NSTP for the preparation of the Literacy Training Services module for NSTP providers to be held at PNU, first week of <b>July 2009. Dr. Baylon will coordinate with PNU Director Prof. Serafin Aviola and the same will be relayed to the board for the full support and cooperation by PAEPI</b>	Approved  On behalf of PAEPI Dr. Baylon will sign MOA for this funded project with PNU as the lead school.
Res. 20 No. Series 2009	RESOLVED that PAEPI will partner with Naval Reserve Force. PAEPI members can be recommended as reservists and be provided free military training to assist in the NROTC programs for the HRM, maritime and engineering graduates (for better career opportunities for their graduates) which is one of the program under NSTP	Approved

**IV. Recognition of Performance**

PAEPI should put in place standards and criteria for award recognition of performance in extension and should implement these effective 2009.

Hence, this resolution is proposed:

**Resolution No.21 Series 2009**

RESOLVED that PAEPI create Sub-Committee on Award to be supervised by the Committee on Special Projects.

**Resolution No. 22 Series 2009**

RESOLVED that PAEPI Committee in Resource – Generation be created and that said Committee draw out a long term plan resource–generation for PAEPI’s sustainability as a professional association. – **Prof. Ronald Dugang** is the Committee Chair on Resource Generation

**Resolution No. 23 Series 2009**

RESOLVED that the Committee on Research be named as Paper or Studies only as research would require a highly scientific procedure and criteria whereas a paper or special studies would encourage PAEPI members to document and share their practices or outputs which may form part of the PAEPI Extension services Journal for the benefit of its member- **Dr. Angelica M. Baylon** is the Chair for the Committee and Paper, Studies and Publications

**Resolution No. 24 Series 2009**

On motion by PAEPI Chair , RESOLVED that the **PAEPI President be provided with full authority** to sign on behalf of PAEPI for the immediate implementation of plans good for PAEPI, but has to inform the PAEPI Chair and the BODs  
APPROVED.